

# Children's Bible Drill

## Job Descriptions

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These job descriptions are written for Texas Baptists State/Regional events. Churches/ Associations may adapt as needed for their event.

### Caller Responsibilities

#### Set up the drill room (prior to the judges' training session)

- Place masking tape on floor to accommodate at least 12 participants at the front of the drill room.
- Arrange 3 judges' tables and chairs at the front of the drill room. These should be placed so judges can see the participants clearly. Place score sheets and pencils on tables. The timekeeper judge can sit in a chair with no table. He only needs to have a stop watch.
- Place podium at the center of the masking tape and at least 3 feet in front of the participants. Arrange chairs in the room to accommodate parents, sponsors and spectators.
- If windows are in the door, use paper to block the view of outside spectators.

#### Lead Judges' Training Session (prior to arrival of participants)

- Open with prayer
- Introduce judges
- Review the schedule for the event:
  - **Friday**
    - 5:00 – 5:45 pm – Judges' training session (at the church)
    - 5:00 pm – Registration opens
    - 6:00 pm – Competition begins
    - 9:00 pm – Friday evening awards session
  - **Saturday**
    - 7:30 am – Registration
    - 8:00 am – Competition begins
    - 11:30 am – Saturday awards session
- Explain the purposes of Bible Drill
  - Develop skills in Bible usage
  - Locate books of the Bible
  - Locate Scripture references
  - Identify Scriptures
  - Memorize Scripture regarding ethical decision
  - Document Baptist beliefs
  - Provide Biblical knowledge enabling youth to see the Bible in today's world
  - Develop poise and confidence
- Explain the four types of drills
  - Quotation Drill (6 calls)
  - Completion Drill (6 calls)
  - Book Drill (6 calls)
  - Key Passage Drill (6 calls)

- Explain the commands to be given
  - Attention
  - Present Bible
  - Start
  - Time (emphasize the need to have this called consistently and “on the mark”)
  - Attention
- Make assignments to appropriate judges
  - Hand out a copy of the score sheet the judges will be using during the competition. There will be 3 regular judges and 1 timekeeper.
  - Regular judges will watch for any mistake and will indicate in the appropriate box on the score sheet the number of the mistake made as indicated at the top of the score sheet. If no mistake is made, no mark should be placed in the box.
  - The timekeeper should start the stopwatch at the command “Start” and call time in 10 seconds.
  - Assign judges to collect score sheets and numbers at the end of each drill and take these items to the tally room.
- Interpret mistakes
  1. Fails to step forward within 10 seconds.
  2. Gives incorrect response. This includes any participant who raises his hand, indicating an error.
  3. Fails to stand straight or keep eyes on the drill caller until the command “Start” is given.
  4. Steps forward before the index finger is on the correct reference (drills where Bible is used).
  5. Fails to handle the Bible according to instructions or abuses the Bible. The Bible should be parallel to the floor with one hand flat on the top and one flat on the bottom with no fingers extending over the edges.
- Address issues which are not spelled out in the rules
  1. Once a participant steps out, he is out. If a participant steps out thinking he has the correct reference, realized it is wrong, steps back, finds the correct reference and steps back out all within the time allotment, it is a mistake. The participants should make sure the correct reference is found when he steps out the first time.
  2. Permission should be granted to let a participant start over if permission is requested. If the participant does not ask permission and the caller senses that the memory work is known by the participant, the caller can request the participant start again.
  3. A call should be given only once but the participant does have the privilege of requesting a repeat if the call is not understood.
  4. Participants must step out, not hop, jump or lunge out. Hopping, jumping, or lunging will be counted as a mistake.

### **Prior to each drill**

- Assign one judge to prepare the audience in the Drill Room while the caller is in the Ready Room with the next group of participants. (See *Judge Responsibilities*.)
- Prior to the time for the drill to begin, go to the Ready Room. Spend a few minutes putting the participants at ease. You may want to give one or two demonstration calls to help the participants get used to your voice and cadence.
- Lead a prayer with the participants before taking them to the Drill Room.

### **In the Drill Room**

- Make brief opening comment, and be sure one of the judges has prepared the audience for the drill. If not, remind the audience that:
  - No one may leave or enter the Drill Room while the drill is in progress.
  - Cell phones should be off or set to silent mode.
  - No pictures and/or videos are taken during the drill. Pictures can be taken at the end of each drill.
- Call the drill. Be consistent in time allowed for responses from call to call and drill to drill.

### **After Drill Procedure**

- Have each participant state his or her name, grade, and church (and all will clap for them again).
- Invite parents/spectators to take pictures. As they do, Caller will slip out to the Ready Room for the next group.
- Assign a judge to monitor the picture taking and encourage a quick process.
- Assign judges to help with collecting items from participants before they break from the line:
  - One judge—Collect their numbers adhere them next to their names on the prepared sheet.
  - One judge—Collect score sheets.
- As soon as participant materials are collected, one judge should be assigned to thank everyone for their participation and gently, but firmly, guide them as quickly as possible out of the drill room and out of the hall so the next group may enter for the next drill.

## Judge Responsibilities

All judges should attend the Judges Training Session as scheduled prior to the event.

There are a total of four judges for Children's Bible Drill:

- 3 regular judges
- 1 Timekeeper

The **regular judges** will watch for mistakes. No mark should be made on a regular judge's score sheet unless a mistake is made. The mistake should be indicated in the appropriate square by listing the number of the mistake as listed at the bottom of the score sheet. For example, if the participant steps forward before the index finger is on the correct reference, mark "4" in the square for that call.

The **timekeeper** should start the stop watch when the command "Start" is given and call "Time" at 10 seconds.

### Mistakes are:

1. Participant fails to step out within 10 seconds.
2. Participant gives incorrect response. This includes any participant who raises his hand indicating an error.
3. Participant fails to stand straight or keep eyes on the drill caller until the command "Start" is given.
4. Participant steps forward before the index finger is on the correct reference.
5. Participant fails to handle the Bible according to instructions or obviously misuses the Bible. The Bible should be parallel to the floor with one hand flat on the top and one hand flat on the bottom with no fingers extending over the edges.

### Prior to Each Drill (as assigned by caller, one judge may prepare the audience):

- Welcome and thank them for their leadership and encouragement in Bible Drill.
- Ask audience to silence all electronic devices, and double-check now.
- Small children must be still and quiet.
- Any driller who will participate in this same drill later cannot be an observer. AFTER they have drilled they can observe other drills.
- There is to be NO movement in or out of the drill room during the drill. \*\*\*Ask for a volunteer(s) to close and monitor door(s) when the drillers have entered the room.
- No pictures/videos should be taken *during* the drill, but time for pictures is given when the drill is completed and AFTER the participants have been introduced.
- Remind all that there are well-trained judges and time-keepers who have the official duty of judging and timing.
- Lead a prayer for drillers and audience.

At the **conclusion** of each drill, judges will take participant materials to the Tally Room and assist with moving people in and out of the drill room as assigned by their caller in the Judges Training Session prior to the event.

## Ready Room Assistant Responsibilities

Your role is important in helping participants be as prepared, relaxed and confident as possible just before their event begins. Thank you for your attention to the necessary drill details, as well as setting a calm and positive tone for each group of participants.

### Before the Event

- Attend the judges' training session prior to the event.
- Before participants begin to arrive in the Ready Room, become familiar with your supply box and the folder containing assigned drill lists.
  - Drill sheets should be numbered and in order (1, 2, 3, or A1, A2, etc.). Notice the number of participants in each drill, and especially note any drills where multiple Bible versions may be used.
  - Set out pencils.
  - Arrange 12 chairs for participants to sit in prior to their time to drill. (there should be no more than 13 chairs in the ready room)
  - Place the Ready Room sign on the door. Place the numbers indicating the drill in progress and the ready drill on the sign.

### As participants arrive in the Ready Room

- Introduce yourself.
- PLEASE GIVE # TO PARTICIPANT THAT CORRESPONDS TO THEIR NAME/NUMBER AS LISTED ON YOUR DRILL SHEET. IF THERE ARE MULTIPLE TRANSLATIONS IN A DRILL (NIV, KJV and/or CSB), THIS SHOULD INCLUDE PARTICIPANTS NUMBERED CONSECUTIVELY PER VERSION. (For example, if six participants are using KJV and four using NIV in the same drill, then #s 1-6 should be given to KJV participants and #s 7-10 to NIV.
- Check Bibles for additional materials, dog ears, etc.
- Remind participants to not be rough in handling the Bibles.
- Allow a brief time for questions and allow participants to practice in their chairs or just sit still until the Caller for their drill arrives to give further instructions. Be sure that participants have spit out gum, gone to the restroom, etc.

**In the event you should need additional supplies, speak to your coordinator or go to the Tally Room for more.**

## Tally Room Assistant Responsibilities

- Before materials from a drill are brought into the tally room, be sure each tally room person is aware of what they will be doing. **ALL MATERIALS NEEDED TO TALLY EACH DRILL OR SPEECH SHEET SHOULD BE PROVIDED IN THE TALLY ROOM MATERIALS BOX.** (Tally Sheets for children and youth Bible drill and youth speakers, pencils, Category Sheets to be used at the Closing Session, pencils, paper clips, etc.)
- Upon completion of a drill (children and/or youth) judges will bring into the tally room score sheets and participant number sheets. Youth speakers will only have 3 score sheets with the number for each speaker adhered to the first score sheet.
- Check to be sure the drill number (Bible Drill) or the speaker number (Speakers' Tournament) is listed on each of the judges' score sheets (3 sheets).
- Each tally room assistant will tally each score sheet for each judge. **Upon completing a score sheet, be sure another assistant double checks your work and initials the sheet after they have checked it**
- One person should call out the total score from each score sheet for the other person to record on the tally sheet. Add total scores from each sheet to get the final score for each participant. **Once again, double check each other's work and put your initials on the sheet.**

## Additional Instructions Below Are for Texas Baptists State/Regional Events

- Names of participants are recorded on the Closing Session sheets by recognition categories. There is one sheet for each recognition category: State Winner Perfect (Children), Outstanding (Youth and High School), Superior, Excellent, Good and Honorable Mention. It is best to work together with one category at a time. **Once again, double check the Closing Session Category Sheets.**
- Tally Sheets, Score Sheets and participant number sheets from each drill should be paper clipped together to be processed by the Coordinating Council regional teams.

## Regional/State Registration Secretary Responsibilities

Your role is important in setting a positive and happy tone for the event as you greet new arrivals, assist group leaders, and answer questions for them during the event. Thank you for serving others in this way.

- Arrive at least 30 minutes before the stated beginning time for registration. Become familiar with:
  - Master list of all drill grouping sheets with participant names
  - Layout of the church so you can give directions to drill and speech rooms, restrooms, Closing Session location, and areas where sponsors should keep their groups when not participating in events.
  - Cell phone number of Texas Baptists event coordinator and host church contact who may be needed during the event.
- Be available at the registration desk until the Closing Session on Friday evening and until the Closing Session on Saturday morning.
- As participants arrive, check off their names on the master list and drill grouping lists, indicating they are present.
- Direct attention to the Closing Session times for Friday evening and Saturday morning.

# BIBLE DRILL

Children

## CHILDREN'S SCORE SHEET

DRILL NUMBER \_\_\_\_\_

JUDGE: \_\_\_\_\_

(PLEASE PRINT NAME)

PARTICIPANT NUMBER

	CALL	1	2	3	4	5	6	7	8	9	10	11	12	13
Quotation Drill Six Calls	1													
	2													
	3													
	4													
	5													
	6													
Completion Drill Six Calls	7													
	8													
	9													
	10													
	11													
	12													
Book Drill Six Calls	13													
	14													
	15													
	16													
	17													
	18													
Key Passage Drill Six Calls	19													
	20													
	21													
	22													
	23													
	24													
The highest score possible		24	24	24	24	24	24	24	24	24	24	24	24	24
Subtract the number of errors														
TOTAL SCORE														

### Mistakes are:

1. Child fails to step out within 10 seconds.
2. Child gives incorrect response. This includes any child who raises his or her hand, indicating an error.
3. Child fails to stand straight or keep eyes on the drill caller until the command "Start" is given.
4. When the Bible is used, child steps forward before the index finger is on the correct reference.
5. Child fails to handle the Bible according to instructions or obviously misuses the Bible. The Bible should be parallel to the floor with one hand flat on the top and one hand flat on the bottom with no fingers extending over the edges.

(IF A MISTAKE IS MADE, PLEASE WRITE THE NUMBER (1-5) IN THE CORRESPONDING BOX ON THE SCORE SHEET)



CHILDREN'S BIBLE DRILL – (grades 4-5-6)  
TEXAS BAPTISTS GUIDELINES

There are four different calls:

- QUOTATION DRILL
- COMPETITION DRILL
- BOOK DRILL
- KEY PASSAGE DRILL

TIME LIMIT PER CALL – 10 SECONDS

QUOTATION DRILL (Six calls)

The caller will give the reference. If the participant knows the verse, he steps forward on the command "Start." When called upon, the participant must quote the verse and give the reference.

COMPLETION DRILL (Six calls)

The caller will quote the first part of the Scripture. If the participant can complete the verse, he steps forward on the command "Start", prepared to quote the entire verse and give the reference.

BOOK DRILL (Six calls)

The caller will name a book of the Bible. On the command "Start," the participant will look for the book and when he finds it, place his index finger on the page and step forward. If he is called upon, he will give the name of the book preceding the one called, the book called, and the book following the one called.

KEY PASSAGE DRILL (Six calls)

The caller will announce the reference by stating the subject or title given to the passage and will give the command "Start." A participant must locate the chapter containing the reference, place his finger on any portion of the passage and step forward. When called upon, the caller will ask the participant to state the Key Passage and reference. After stating the Key Passage and reference, the caller will ask the same participant to read aloud one or more verses.

# BIBLE DRILL

*Children*

DRILL NUMBER: \_\_\_\_\_

## CHILDREN'S (GRADES 4-6) TALLY SHEET

PARTICIPANT NUMBER	1	2	3	4	5	6	7	8	9	10	11	12	13
1. JUDGE 1 SCORE													
2. JUDGE 2 SCORE													
3. JUDGE 3 SCORE													
4. TOTAL SCORE													
"AWARD"													

**TOTAL SCORES ARE OBTAINED BY ADDING THE TOTALS OF THE THREE JUDGES' SCORESHEETS.**

**"AWARD" = STATE WINNER PERFECT – 71 - 72**

**STATE WINNER SUPERIOR – 66 - 70**

**STATE WINNER EXCELLENT – 60- 65**

**STATE WINNER GOOD – 48 – 59**

**STATE WINNER HONORABLE MENTION – 47 OR LESS**