



**TEXAS BAPTISTS**  
BAPTIST GENERAL CONVENTION OF TEXAS

**OPEN POSITION POSTING**

**Opening Date:** 08/31/2018

**Closing Date:** Until Filled

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**Position Title:** Missional Lifestyle Strategist for Preschool, Children & Youth

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**Department/Division:** Woman's Missionary Union of Texas

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**Job Type:** Regular Full-Time, Non-Exempt

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**Location:** Dallas, TX

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**BASIC FUNCTION:**

To develop and implement a strategy for missions education for all age-specific audiences (preschool, children, youth and college) and to serve as a liaison between WMU of Texas and the local church.

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**Position description/objective:** *NOTE: Some descriptions may have more specific duties and/or goals and objectives attached to this form. Such attachments normally reflect unique aspects of specific locations, shifts, departments, etc.*

- \*1. Develop and implement a strategy for missions discipleship among all age-specific audiences; submit annual goals and plan of work to be implemented that will support the organization's mission, vision, values, and priorities.
- \*2. Serve as a strategist, consultant, and mentor between WMU of Texas and all age-specific missions leaders. Identify and cultivate the ministry potential of others using various personality, spiritual gifts, and skills inventories.
- \*3. Maintain professional growth through continuing education, skill development and professional involvement in the areas of missiology and age-specific missions education.
- \*4. Manage the budget for all age-specific missions education organizations. This will include handling check requests, expense reimbursements, etc.
- \*5. Prepare and provide to the Executive Director-Treasurer reports of the progress of age-specific missions discipleship for continued evaluation and development of ministries, events, and resources.
- \*6. Promote awareness of and participation in the Mary Hill Davis Offering® and Week of Prayer for Texas Missions.
- \*7. Promote WMU of Texas Endowments to age-specific audiences.
- \*8. Create and facilitate workshops and training for missions leaders. Design handouts and presentations as needed. Identify and cultivate the ministry potential of others.
- \*9. Prepare and proofread blog articles designed for the age-level leadership audience.
- \*10. Maintain compliance with WMU of Texas and Baptist General Convention of Texas policies and procedures. Maintain compliance with all state and federal laws and regulatory requirements.
- \*11. Champion best practices, current trends, and models for preschool, children, and youth ministry

**Missional Lifestyle Strategist for Preschool, Children & Youth, WMU**

- \*12. Prepare and speak at various events including but not limited to missions camp, banquets, luncheons, associational meetings, board meeting, annual meeting, etc.
- \*13. Have a deep understanding of theology, educational philosophies, and biblical leadership skills.
- \*14. Understand how missions is a vital part of the discipleship process and how it is lived out at various age-levels.
- \*15. Implement missions strategies that incorporate the developmental needs of preschool, children, youth and college.
- \*16. Create, organize, implement, and evaluate missions education resources.

\*Task which is considered to be an essential function of the job.

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**Required skills and experience:** *NOTE: These requirements represent minimum levels in order to perform the job on a satisfactory basis. Candidates must have the ability to satisfactorily perform the essential functions of the job.*

1. In-depth understanding of a comprehensive field of knowledge, generally acquired through earned Bachelor's degree in a related field. Master's degree in a ministry related field preferred, and at least three (3) years or more experience in working with WMU's age-specific audiences.
2. Develop cross-cultural skills and agility to navigate a global society, ministry, and work environment. Understand and engage intercultural audiences implement missions discipleship in various contexts.
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4. Active membership in a church supportive of the BGCT during employment; have a deep sense of God's call in life to serve in missions discipleship, being able to articulate that call; and consistently demonstrate a spiritual lifestyle; commitment to Christian principles and teachings both professionally and personally.
5. An in-depth understanding and sensitivity to needs and views of those served in the age-specific ministries.
6. Ability to relate positively, influentially, and sensitively to a broad spectrum of persons in a variety of multi-tiered relationships and settings to include but not limited to clergy, laity, institutional staff/faculty, various Baptist organizations, churches of all sizes, cultural identities and worship styles, board and council members, Baptists of Texas and beyond.
7. Ability to establish and maintain effective working relationships with staff, vendors, churches, committees, organizations, etc.; relational skills for all cultures, ages, and with both sexes. Must be respectful of different customs.
8. Ability to provide strategic and logistical planning and facilitate meetings, conferences, workshops, and retreats as required.
9. Good listening skills, interpersonal skills, and relationship building skills as a part of a dynamic, functional team.
10. Possession of a current passport and ability to travel to various geographic locations and some overnight stays. This may require driving and flying, on your own, for various events in-state and across the US.
11. Ability to maintain confidentiality.
12. Proficient bi-lingual (English, Spanish) communication skills are preferred.
13. Professional appearance in the office and in the field to include professional and accurate communication with others.
14. Advanced working knowledge and ability to use various office software including, but not limited to, Microsoft Word, Microsoft Publisher, proficiency with interacting on social media platforms

such as Facebook, Pinterest, and Instagram. Has an understanding of administering Facebook groups and pages.

15. Ability to use up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently and/or 10 pounds continuously to move objects (setting up, tearing down at events, packing...etc.)
16. Ability to grasp, push, pull, carry or otherwise manipulate objects; ability to perform tasks requiring action of muscles or groups of muscles and foot and/or hand-eye coordination.

**CONTACT:**           **Human Resources**  
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**Texas Baptists is an Equal Opportunity Employer.**